



## Commercial Lease Application

Please fill in this commercial lease application form completely and submit it with any supporting documents:

- Picture ID of Lease Signer(s)/Personal Guarantee
- Company Financial Verification
  - i.e. 2 years P&Ls, Tax Returns, Bank Statements, etc.
- Secretary of State Verification

### BUSINESS INFORMATION

Legal Business Name: \_\_\_\_\_

DBA Name: \_\_\_\_\_

EIN #: \_\_\_\_\_

Established Since: \_\_\_\_\_

Business Type:

Sole Proprietor    Partnership    Corporation    Other

Business Scope: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

Gross Annual Revenue: \$ \_\_\_\_\_

Main Business Address:

\_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Business Fax Number: \_\_\_\_\_

Business Email: \_\_\_\_\_

Business website: \_\_\_\_\_



## BUSINESS RENTAL HISTORY

Current Business Address:

\_\_\_\_\_

Rental Period: \_\_\_\_\_

Rent: \$ \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Landlord / Agent Contact Number: \_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

## LEASE SIGNER(S)

Applicant #1

Full Name: \_\_\_\_\_

Personal Guarantee

Birth Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_



Applicant #2

Full Name: \_\_\_\_\_

Personal Guarantee

Birth Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Answering **YES** to any of these questions does not constitute as an automatic denial of your application. Length of time and circumstances will be considered.

1. Has either applicant(s) or occupant(s) ever been evicted from a rental place? Yes \_\_\_ No \_\_\_

If yes, who and how long ago?

2. Has either applicant(s) or occupant(s) owe any unpaid rent? Yes \_\_\_ No \_\_\_

3. Has either applicant ever been convicted of any felony or any crime? Yes \_\_\_ No \_\_\_

Who? \_\_\_\_\_

If yes, please explain in detail:

I certify that the information given is complete and correct. I authorize the property manager to verify the accuracy of this information, to communicate with my employer, past landlords and to obtain the necessary credit and background reports. Any misrepresentation or omission shall allow the owner or his agent to immediately cancel the rental contract and require the applicant to vacate the premises immediately and return the premises to the original condition prior to occupancy.

I understand that no additional persons may be moved into the premise without prior approval of property manager.

Applicant #1 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant #2 Signature: \_\_\_\_\_ Date: \_\_\_\_\_